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October 2, 2017

Dear IUSD Principals, Teachers, and Staff,

On behalf of IPSF’s Board of Trustees and staff, I am excited to announce the 2017-2018 **Innovative Grants Program**. Since 1996, IPSF has awarded over \$1.5 million to support educators to implement innovative ideas in their classrooms and support your efforts to provide the best educational opportunities for IUSD students.

Applicants may apply for funding from three different categories. The Innovative Grants Program supports innovation in the classroom and funding for innovative school-wide counseling initiatives.

The funding parameters of the 2017-2018 Innovative Grants Program are provided below. Individual schools may apply for all three grant opportunities in one school year.

- **Mega Grants**
  - Funding limits per school: Up to **\$20,000**
  - Focus areas:
    - Arts
    - Health & Counseling
    - Music
    - Science & Engineering
    - Technology
- **Teaching Grants**
  - Funding limits per school: Up to **\$5,000**
  - Focus area:
    - All educational areas
- **Counseling Grants**
  - Funding limit per school: Up to **\$5,000**
  - Focus area:
    - Counseling programs

We are proud to provide these resources to enhance innovation in IUSD schools and look forward to receiving your applications. Attached you will find more details regarding the application process. For questions, please contact Connie Cheung, Program Manager, at [ccheung@ipsf.net](mailto:ccheung@ipsf.net) or 949.812.7211.

Sincerely,



Neda Eaton  
President & CEO



# Innovative Grants Program



Irvine Public Schools Foundation (IPSF) is pleased to offer teachers and staff in the Irvine Unified School District (IUSD) the opportunity to apply for funds through the Innovative Grants Program including teaching, counseling, and mega grants. The purpose of this grant program is to support innovation in schools by awarding funds to enhance curriculum and improve the educational experience of students.



The Innovative Grants Program is made possible by parent donations to IPSF through the *Parents Appreciating Teachers and Staff (PATS)* program, and the generous support of our partners: Assistance League of Irvine, Cox Communications, and Exchange Club of Irvine.



## General Information

1. **Teaching and Counseling Grants:** Funding limits per school is up to **\$5,000** for each grant category. Please note that this is the maximum amount any one school can receive; it is NOT a guarantee that a school will receive full funding.
2. **Mega Grants:** Funding limits per school is up to **\$20,000**. Mega grant proposals must be for one of the following areas: **Arts, Health & Counseling, Music, Science & Engineering, or Technology**. Schools are limited to one mega grant award per school year.
3. Grant awards are intended to fund a proposed project, not a specific teacher. Any materials or services purchased with award funds remain the property of the school and not the recipient.
4. A school can submit as many grant requests as they desire, but per school funding limits apply.
5. A school can apply for all three categories of grants in the same year.
6. If a staff and/or teacher at your school received an IPSF grant last year, a completed mid-year report must be submitted to IPSF by **Friday, November 17, 2017** to be considered for funding. The report may be accessed at [www.ipsf.net/innovativegrants](http://www.ipsf.net/innovativegrants). Detailed and comprehensive reports are required. **Failure to submit a mid-year report by the deadline will disqualify the entire school for any consideration of funding during the 2017-2018 school year.**
7. Please complete **ALL** sections of the application. You may submit additional materials to clarify your project for the review committee.
8. The application must be completed **WITHOUT** mentioning names of teachers or staff members and/or the name of your school to help ensure an unbiased evaluation process.
9. Please pay careful attention to the application guidelines and criteria used by the review committee to evaluate proposals and be sure these issues are addressed in your application. Review and criteria guidelines can be found at [www.ipsf.net/grantcriteria](http://www.ipsf.net/grantcriteria).
10. An optional grant writing workshop will be held on **Tuesday, November 14, 2017** at the IPSF office (1 Post, Suite 250 Irvine, CA 92618) from **3:30 p.m.-4:30 p.m.**
11. Recipients will be notified by mid-February 2018. A reception honoring award recipients will be held on **Monday, February 26, 2018** from **4:30 p.m.-5:30 p.m.** at TAPS Fish House & Brewery. Funding will be available via school gift accounts immediately after the reception.

**All applications must be received by 4:00 p.m. on Friday, December 1, 2017**

Applications may be submitted via district mail, U.S. mail, or hand-delivered to:

**Irvine Public Schools Foundation  
Attn: Innovative Grants Program  
1 Post, Suite 250 | Irvine, CA 92618**

Or via email\* to:  
**ccheung@ipsf.net**

*\*Please attach your application as a Microsoft Word document. Cover page must be signed by your principal and attached as a separate PDF.*



## 2017-2018 Innovative Grants Program Application

*Please use this sheet as a cover page for grant applications, and please type or print neatly.*

I am applying for (check one):

**Teaching**

**Counseling**

**Mega**

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Project Title

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Full Amount Requested

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Partial Funding Requested (If Applicable)

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Applicant Name(s) and Title(s)

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Primary Contact Name, E-mail, and Phone Number

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Principal Name

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School

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Principal Signature (**Required**)

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Date

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*\*Please attach your application as a Microsoft Word document; This page must be signed by your principal and attached as a separate PDF.*



## Project Proposal

### Project Description

1. Please provide the following:
  - Project title
  - One-paragraph summary of the project
2. Provide a detailed description including all of the following information:
  - Need for the project, including how this project will benefit students and improve current instruction
  - What in educational research supports the efficacy of this idea or program (i.e. provide information from publications, links to online resources, and/or other evidence that the project is likely to be effective in improving learning outcomes)
  - Goals and objectives of the project
  - How this project is innovative or aids in the implementation of creative approaches to learning and teaching
  - How this project might be developed beyond your school or classroom
3. Specify the anticipated number of students and the grade levels that will benefit annually from the project.
4. How do you anticipate assessing the program's effectiveness, including quantitative and/or qualitative indicators to assess the impact of the project on students and on teaching in your classroom and school.
5. A detailed timeline of your project from planning, execution, and assessment. This should also include your plan to maintain your project after its first year, and discuss whether or not your project is sustainable.

### Funding Request

1. Please provide an itemized, prioritized budget for your project which includes the amount to fully fund your program and what partial funding would be acceptable (include all expenses such as product purchase costs, labor/installment costs, shipping/handling, etc.).
2. Indicate any additional sources of support that you anticipate using for the project such as teacher's time, PTA funds, SIP support, and private donations.
3. If requesting technology equipment, please obtain approval and price quotes from IUSD IT/IS Department. Contact: Serena McKinney at [SerenaMcKinney@iusd.org](mailto:SerenaMcKinney@iusd.org) or Shaney Berzansky at [ShaneyBerzansky@iusd.org](mailto:ShaneyBerzansky@iusd.org).